

Inclement Weather:

The safety of students and staff is the primary focus of the school and school jurisdiction. In order to support the inclement weather policy of Pembina Hills Regional Division, we have a school-based policy that supports the unique geographic characteristics of the community. There are instances during the school year where busses may not be running and that the school remains open OR the school is closed all together. Recognizing that most staff members commute and most students live outside of the community; the following policy has been adopted.

1. For colder days when school is in session, where the temperature is colder than -25 Degrees Celsius, including the wind chill factor, the following will occur:
 - a. When students are arriving to school, they are to be let into the school as soon as they arrive.
 - b. Outdoor recesses will become indoor breaks. Teachers will need to have activities (games, videos, etc) ready for students for these times.
 - c. The decision to determine if it will be an indoor recess will be made at the same time and announced over the intercom prior to the arrival of the students in the morning.
 - d. The temperature will be assessed over the course of the school day to determine if it will be an indoor or outdoor recess for lunch or afternoon. The announcements will be made over the intercom.

2. During days in which the school is open and the busses do not run:
 - a. Students are still encouraged to attend school as frequently as possible.
 - b. We recognize that with fewer students in the classroom, this is an excellent opportunity for students to take part in skill-building and other remedial or enrichment opportunities.
 - c. Staff members are to exercise caution when travelling to and from school.
 - i. If a staff member lives in a location where roads are impassible, as per division policy, they may delay their arrival once snowplows have had an opportunity to reach their areas. In such an event, the staff member is to contact the school administration to advise them of their situation.
 - ii. Staff members will be encouraged to depart prior to nightfall to minimize the driving time in poor conditions.
 - d. Extra-curricular activities that are scheduled will be cancelled for the evening and attempts will be made to reschedule if possible.

3. During days in which the school is closed:
 - a. Staff members will be contacted via the telephone call out system. Staff members are required to have a copy of the fan-out call list at home for this purpose.

- b. Staff members are encouraged to not come into work for safety purposes.
 - c. Extra-curricular activities that are scheduled will be cancelled for the evening and attempts will be made to reschedule if possible.
- 4. During days that have deteriorating weather over the course of the school day:
 - a. The jurisdiction policy will come into effect for emergency closures if required.
 - b. In the event there are functions scheduled after school such as student extra curricular activities or staff meetings, these functions will be cancelled for the evening and attempts will be made to reschedule if possible.
 - c. Staff members will be encouraged to depart prior to nightfall to minimize the driving time in poor conditions.
- 5. Extra-curricular activities:
 - a. Given that weather can vary considerably across the province, staff members who are coordinating an extra-curricular activities that are outside of the Pembina Hills Regional Division attendance boundaries are:
 - i. Required to check weather forecasts and advise school administration if there are any concerns about possible adverse weather where travel will be occurring.
 - ii. A decision will be made weather the trip will be cancelled and attempts will be made to reschedule the activity will be based using the same criteria for the cancellation of busses or emergency school closures.
 - b. Extra-curricular activities that are scheduled when the school is closed, then they will be cancelled for the evening and attempts will be made to reschedule if possible.
 - c. Extra curricular activities that are scheduled over non-school days (professional development days, alternate days, and weekends as examples), if the weather forecast is predicting weather that would otherwise cancel bussing or close the school, the extra-curricular activities that are scheduled when the school is closed will be cancelled and attempts will be made to reschedule if possible.
 - d. In the event that students are outside of the community and the weather deteriorates to the point where busses would not ordinarily run or the school would be closed, provisions will be made to:
 - i. Locate modest accommodations (Access to school gymnasiums, hotels, etc...) for the students until such weather has passed at the expense of the school. The supervising staff member may contact school administration for a credit card number for this expense.

- ii. Ensure that students have access to sufficient nutrition in the event they do not have sufficient money to buy food.
- iii. Parents will be contacted by the supervising teacher and advised of the school policy and the situation
- iv. If parents require their child at home, they have the option of driving to pick of their son/daughter. Written authorization is required for a parent/guardian to pick up a student that is not their child.

Board Policy Reference:

Administrative Procedure 70-101

Administrative Procedure 20-11