

## Meeting Minutes

April 19, 2021

### Fort Assiniboine School Parent's Society

#### Attendance:

Teresa Dekker, Crystal Wood, Tara McQueen, Megan Petryshen, Lorna Hiemstra, Roxanne Cross, Jenni Williams, Meghan Koster

#### Call to Order:

Teresa Dekker calls the meeting to order at 6:06 pm; Secretary Megan Petryshen recorded the minutes.

#### Quorum:

Quorum has been met

#### Additions or Deletions to the Agenda

- Lorna Hiemstra moves to add Electronic Recycling Fundraiser old business. Teresa Dekker seconded. All in favor. Motion carried.

#### Approval of Agenda:

- Tara McQueen moves to accept the agenda as amended. Megan Petryshen seconded. All in favor. Motion carried.

#### Approval of Minutes:

- Crystal Wood moves to accept the minutes November 4, 2020. Jenni Williams seconded. All in favour. Motion carried.

#### Treasurer Report: Presented by Crystal Wood, see attached

- Crystal Wood has mailed in the audited 2020 financial statements and has also mailed in the annual return to the AGLC.
- Crystal Wood moves to accept the annual returns as presented. Teresa Dekker seconded. All in favour. Motion carried.
- Teresa Dekker makes a motion to reimburse Crystal Wood \$25.00 for the thank you gift for Joseph Greilach. Tara McQueen seconded. All in favour. Motion Carried.

- Jenni Williams makes a motion for purchase a \$25.00 gift card to The Flower Shoppe as a thank you gift to Joseph Greilach for auditing our 2021 book next year. Megan Petryshen seconded. All in favour. Motion Carried.

### Old Business

#### Electronic Recycling Fundraiser:

- The programme has changed a bit from the last time we spoke about this. Seems like a bit better return on items anywhere from \$1.00 - \$10.00 depending on the item and other items are measured by weight. There are still a lot of questions about this fundraiser. Who will oversee keeping track of items being brought, how long do we have to sea can for, who weighs the items? We are still interested we just need to do some more research on it.
- Lorna Hiemstra will ask for some references from the company and we can them make our final decision about this fundraiser.

### New Business

#### Bacon Fundraiser:

- We are all interested in doing a sprint Bacon Fundraiser. Teresa Dekker will contact them and ask about our options for pick up or delivery. We felt we paid a lot extra (over \$900.00) for the bacon to be delivered and do not want that to happen again. There will be 3 weeks for ordering and pick up will be 2 weeks after that, probably May ordering and June pick up.

#### 2021 Highway Clean Up:

- Highway Clean Up is a go this year. We received the same number of km's to clean this year, Megan Petryshen and Tara McQueen have all the km's assigned and things are ready to go for Saturday May 1, as the clean up day. We had a lot of new families request kms this year so that is always great to see. We will not be serving breakfast this year due to CoVid, meaning all participants must watch the safety training and information video at home before starting. Thankfully, everyone has been understanding of the change.

**Next Meeting:** Monday June 21, 2021, 6:00 pm.

**Adjourn:** 6:51 pm

Approved on: *October 28/21*

*M. Petryshen*  
Secretary Signature

**Fort Assiniboine School Parent Society**  
**Financial report - Casino Account**  
**Jan1.- Dec. 31 / 2020**

<b>Opening Balance</b>		<b>\$ 8,871.56</b>
<b>Revenue:</b>		
Bank Interest	\$ 4.40	
AGLC	\$ 30,747.30	
<b>Total Income :</b>		<b>\$ 30,751.70</b>
<b>Expenses:</b>		
Meals	\$ 600.24	
Accomodations	\$ 1,948.92	
Mileage	\$ 1,500.00	
Advisors	\$ 1,800.20	
<b>Total Casino Expenses</b>		<b>\$ 5,849.36</b>
Administrative	\$ -	
Awards/Trophies	\$ -	
Equipment	\$ 3,258.92	
Promotional	\$ 11.94	
Resource Materials	\$ 614.13	
Special Program Support	\$ 358.86	
Travel	\$ 4,096.57	
Uniforms	\$ -	
Wages/Presentations	\$ 1,540.00	
<b>Fort Assiniboine School Expenses Total</b>		<b>\$ 9,880.42</b>
<b>Total Expenses:</b>		<b>\$ 15,729.78</b>
<b>Total Income less Total Expenses</b>		<b>\$ 15,021.92</b>
<b>Bank balance as of Dec. 23/2020</b>		<b>\$ 23,893.48</b>
Assets:		0
Liabilities:		0
Outstanding Expenses:		0

**Closing Balance**

**\$ 23,893.48**

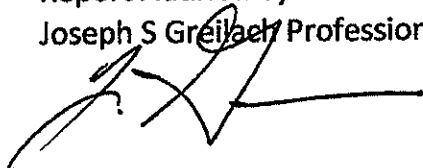
**Report Audited Date:**

**Report Prepared by:**

**Crystal Wood - (Treasurer)**

**Report Audited by**

**Joseph S Greilach Professional Corporation**

A handwritten signature in black ink, appearing to read 'J. Greilach', with a horizontal line extending to the right from the end of the signature.

**Joseph S. Greilach  
Professional Corporation  
Box 4554  
Barrhead, AB T7N 1A4**

**Fort Assiniboine School Parents Society  
Breakdown of Income and Expenses - Casino Account  
Jan. 1 - Dec. 31/2020**

<b>Opening Balance</b>				<b>\$8,871.56</b>
<b>Revenue:</b>				
<b>Bank Interest</b>	Jan.	\$	-	
	Feb.	\$	-	
	March	\$	-	
	Apr	\$	-	
	May	\$	-	
	Jun	\$	0.58	
	July	\$	0.91	
	Aug	\$	0.59	
	Sept	\$	0.59	
	Oct	\$	0.57	
	Nov	\$	0.59	
	Dec	\$	0.57	
<b>Total Bank Interest</b>		\$	4.40	
<b>Alberta Gaming and Liquor Gamehost</b>		\$	28,346.86	
		\$	2,400.44	
<b>Total Income:</b>				<b>\$ 30,751.70</b>
<b>Expenses:</b>				
Mileage - Jenni Williams		\$	500.00	
Mileage - Randy Schuurman		\$	500.00	
Mileage - Noreen Alkestrup		\$	500.00	
Rooms - Clearwater		\$	1,948.92	
Casino Advisor		\$	1,222.20	
Casino Advisor		\$	578.00	
Meals - Clearwater Café		\$	600.24	
<b>Total Casino Expenses</b>		\$	<b>5,849.36</b>	
Travel		\$	4,096.57	
Promotional		\$	11.94	
Equipment		\$	3,258.92	
Resource Materials		\$	614.13	
Wages/Presentations		\$	1,540.00	
Special Program Supports		\$	358.86	
<b>Total Fort Assiniboine School Total Expenses:</b>		\$	<b>9,880.42</b>	<b>\$ 15,729.78</b>
<b>Total Activity During The Year:</b>				<b>\$ 15,021.92</b>
<b>Closing Bank Balance December 31, 2020:</b>				<b>\$23,893.48</b>

Fort Assiniboine School Parent Society  
Financial report - General Account  
Jan1. Dec. 23 / 2020

**Opening Balance**

**\$ 42,703.93**

**Revenue:**

Bank Interest	\$ 16.23
Donations	\$ 100.00
Bacon Fundraiser	\$ 2,758.96
Highway Cleanup	\$ 700.00

**Total Income :**

**\$ 3,575.19**

**Expenses:**

Parent Council	\$ 53.02
HWCP 2019 Vouchers	\$ 1,027.54
HWCP 2019 Breakfast	\$ -
Fort Assiniboine School	\$ -
Pembina Hills Public Schools	\$ -
Office Supplies/Expenses	\$ -
Flowers	\$ 558.14
Fort Preschool	\$ -
Casino Meals	\$ 133.51

**Total Expenses:**

**\$ 1,772.21**

**Total Income less Total Expenses**

**\$ 1,802.98**

**Bank balance as of Dec. 23/2020**

**\$ 44,506.91**

Assets:

0

Liabilities:

0

Outstanding Expenses:

0

**Closing Balance**

**\$ 44,506.91**

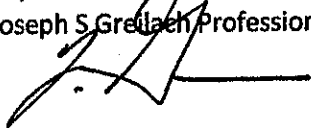
Report Audited Date:

Report Prepared by:

Crystal Wood - (Treasurer)

Report Audited by

Joseph S. Grellach Professional Corporation



Joseph S. Grellach  
Professional Corporation  
Box 4554  
Barrhead, AB T7N 1A4

**Fort Assiniboine School Parents Society Breakdown of Income and Expenses- General Account Jan1 - Dec. 31/2020**

**Opening Balance** **\$42,703.93**

**Revenue:**

<b>Bank Interest</b>	Jan.	\$	1.39	
	Feb.	\$	1.39	
	March	\$	1.29	
	Apr	\$	1.37	
	May	\$	1.33	
	Jun	\$	1.37	
	July	\$	1.31	
	Aug	\$	1.32	
	Sept	\$	1.35	
	Oct	\$	1.30	
	Nov	\$	1.39	
	Dec	\$	1.42	
<b>Total Bank Interest</b>				\$ 16.23
<b>Roadside Cleanup</b>				\$ 700.00
<b>Donation for Bacon Fundraiser</b>				\$ 100.00
<b>Bacon Fundraiser</b>				\$ 2,758.96
<b>Total Income:</b>				<b>\$ 3,575.19</b>

**Expenses:**

Brittany Schuurman	Casino Meals	\$	56.46	
Meghan Koster	Casino Meals	\$	29.01	
Jenna Hillmer	HWCP 2019	\$	250.00	
Megan Petryshen	HWCP 2019	\$	100.00	
Megan Petryshen	Casino Meals	\$	48.04	
Little Hamlet Greenhouse	School Flowers	\$	283.14	
Jenni Williams	HWCP 2019	\$	356.54	
Fershell Brunen	HWCP 2019	\$	150.00	
Jennifer Wright	HWCP 2019	\$	171.00	
Crystal Wood	Parent Council Brochur	\$	53.02	
Alison Price	Flower Watering	\$	75.00	
Alison Price	Flower Watering	\$	100.00	
Alison Price	Flower Watering	\$	100.00	
<b>Total Expenses:</b>			<b>1,772.21</b>	
<b>Total Activity During The Year:</b>				<b>\$ 1,802.98</b>
<b>Closing Bank Balance December 23, 2020:</b>				<b>\$ 44,506.91</b>