

Fort Assiniboine School Parent Society

Annual General Meeting

February 24, 2021 6:00 p.m.

Attendance

Call to Order

Quorum

Additions or Deletion to Agenda

Approval of Agenda

Approval of AGM Minutes – February 19, 2020

Reports

- Treasures Report

Appointment of the Auditor(s)

Old Business

- Fundraising Update - Tara McQueen / Teresa Dekker
- Wish board Update - Tara McQueen / Teresa Dekker

New Business

- Grant Fundraising – Crystal Wood
- Electronics Fundraising – Mrs. Hiemstra

Election/ Acclimation of Directors

President

- Vice President
- Treasurer
- Secretary
- Member at Large

Motion to amend Bank Signing Authority

Next Meeting

Adjourned

Annual General Meeting Minutes
Wednesday February 24, 2021 at 6:00pm
Virtual Meeting

Attendance:

Jenni Williams, Teresa Dekker, Megan Petryshen, Tara McQueen, Lorna Hiemstra (arrived late), Penny Price (arrived late)

Call to Order:

Tara McQueen calls the meeting to order at 6:06 pm; Secretary Megan Petryshen recorded the minutes.

Quorum:

Quorum of members was present.

Approval of Agenda:

- Teresa Dekker moves to accept the agenda as presented. Jenni Williams seconded it. All in favor. Motion carried

Approval of Minutes:

- Jenni Williams moves to accept the AGM minutes from February 19, 2020 as presented. Tara McQueen seconded. All in favor. Motion carried.

Treasurer Report: See Attached from Crystal Wood, Treasurer

- As of December 31, 2020, Account Balances
General: \$44506.91
Casino: \$23893.48
These are unaudited reports. Audited statements will be presented at our next meeting.
- It looks like the Preschool never received their cheques from the Parent's Society for doing the Teacher Appreciation Baskets for the last two years 2019 & 2020.
- Teresa Dekker makes a motion to pay the outstanding balance of \$1000.00 to the Fort Assiniboine Mom & Tots Preschool. Tara McQueen seconded. All in favor. Motion carried.
- Teresa Dekker makes a motion to pay the Fort Assiniboine Mom & Tots Preschool \$500.00 to do the 2021 Teacher Appreciation Baskets. Megan Petryshen seconded. All in favor. Motion carried.

Appointment of the Auditor(s):

- Tara McQueen makes a motion to appoint Joseph S. Greilach of Joseph S. Greilach Professional Corporation to audit the Fort Assiniboine Parent's Society books for the 2021 Fiscal Year. Megan Petryshen seconded it. All in favour. Motion carried.

Old Business:

Fundraising Update:

- We are currently doing the Little Caesars Pizza Kit fundraiser. As of today, we have sold 140 pizza kits at a profit of \$840.00. We are hoping for a few more last-minute orders tomorrow.

Wish Board Update:

- Teresa Dekker and Tara McQueen visited each classroom and talk to the students and staff and received lots of ideas to go on to the Wish Board. The completed Wish Board is now up at the school.

New Business:

Grant Funding:

- Grant Funding Tabled: Crystal Wood not present.
- It was brought up to see if there was maybe a community member who would like to help with applying for grants. Someone who may have some background knowledge about this; Louise Davison, Doris Kuelken, Beth Anne Breitreitz. Jenni Williams said she will talk to Beth Anne about it.

Electronics Fundraiser:

- Electronics Fundraiser Lorna Hiemstra: Lorna Hiemstra found this fundraiser. They drop off a Sea-Can for 4-6 weeks at the school and you fill it up with old electronics and they will pay anywhere from \$1.00 - \$10.00 per item depending on the item. Anything from old TV's, phones, computers. The only thing is we would have to keep track of the items being put in. We are too late for the cut off for this year but something we will look into next year.

Election / Acclimation of Directors:

- President: Teresa Dekker makes a motion to nominate Tara McQueen for the President position. Tara McQueen accepts. Megan Petryshen Seconded. All in favour. Motion carried
- Vice President: Tara McQueen makes a motion to nominate Teresa Dekker for the Vice President position. Teresa Dekker accepts. Megan Petryshen Seconded. All in favor. Motion carried.

Fort Assiniboine School Parent's Society

- Treasurer: Megan Petryshen makes a motion to nominate Crystal Wood for the treasurer position. Crystal Wood accepts. Tara McQueen seconded. All in favour. Motion Carried.
- Secretary: Tara McQueen makes a motion to nominate Megan Petryshen for the secretary position. Megan Petryshen Accepts. Teresa Dekker seconded. All in favour. Motion carried.
- Member At Large: Megan Petryshen makes a motion to nominate Penny Price for a Member At Large position. Penny Price accepts. Tara McQueen seconded. All in favour. Motion carried.
- Member At Large: Teresa Dekker makes a motion to nominate Jenni Williams for a Member At Large position. Jenni Williams accepts. Tara McQueen seconded. All in favour. Motion carried.

Motion to Amend Bank Signing Authority: No change to bank signing authority

Next Meeting:

April 19, 2020 at 6:00 Fort Assiniboine School.

Adjourn: 7:10pm

Approved on: Feb 23/22


Secretary Signature

Fort Assiniboine School Parent Society
Financial report - General Account
Jan1. Dec. 23 / 2020

Opening Balance **\$ 42,703.93**

Revenue:

Bank Interest	\$ 16.23
Donations	\$ 100.00
Bacon Fundraiser	\$ 2,758.96
Highway Cleanup	\$ 700.00

Total Income : **\$ 3,575.19**

Expenses:

Parent Council	\$ 53.02
HWCP 2019 Vouchers	\$ 1,027.54
HWCP 2019 Breakfast	\$ -
Fort Assiniboine School	\$ -
Pembina Hills Public Schools	\$ -
Office Supplies/Expenses	\$ -
Flowers	\$ 558.14
Fort Preschool	\$ -
Casino Meals	\$ 133.51

Total Expenses: **\$ 1,772.21**

Total Income less Total Expenses **\$ 1,802.98**

Bank balance as of Dec. 23/2020 **\$ 44,506.91**

Assets:	0
Liabilities:	0
Outstanding Expenses:	0
Closing Balance	\$ 44,506.91

Report Audited Date:

Report Prepared by:
Crystal Wood - (Treasurer)

Report Audited by
Joseph S Greilach Professional Corporation

Fort Assiniboine School Parent Society
Financial report - Casino Account
Jan1.- Dec. 31 / 2020

Opening Balance **\$ 8,871.56**

Revenue:

Bank Interest \$ 4.40

AGLC \$ 30,747.30

Total Income : **\$ 30,751.70**

Expenses:

Meals \$ 600.24

Accomodations \$ 1,948.92

Mileage \$ 1,500.00

Advisors \$ 1,800.20

Total Casino Expenses **\$ 5,849.36**

Administrative \$ -

Awards/Trophies \$ -

Equipment \$ 3,258.92

Promotional \$ 11.94

Resource Materials \$ 614.13

Special Program Support \$ 358.86

Travel \$ 4,096.57

Uniforms \$ -

Wages/Presentations \$ 1,540.00

Fort Assiniboine School Expenses Total **\$ 9,880.42**

Total Expenses: **\$ 15,729.78**

Total Income less Total Expenses **\$ 15,021.92**

Bank balance as of Dec. 23/2020 **\$ 23,893.48**

Assets: 0

Liabilities: 0

Outstanding Expenses: 0

Closing Balance

\$ 23,893.48

Report Audited Date:

Report Prepared by:

Crystal Wood - (Treasurer)

Report Audited by

Joseph S Greilach Professional Corporation

Fort Assiniboine School Parents Society Breakdown of Income and Expenses- General Account Jan1 - Dec. 31/2020

Opening Balance \$42,703.93

Revenue:

Bank Interest	Jan.	\$	1.39	
	Feb.	\$	1.39	
	March	\$	1.29	
	Apr	\$	1.37	
	May	\$	1.33	
	Jun	\$	1.37	
	July	\$	1.31	
	Aug	\$	1.32	
	Sept	\$	1.35	
	Oct	\$	1.30	
	Nov	\$	1.39	
	Dec	\$	1.42	
Total Bank Interest				\$ 16.23
Roadside Cleanup				\$ 700.00
Donation for Bacon Fundraiser				\$ 100.00
Bacon Fundraiser				\$ 2,758.96
Total Income:				\$ 3,575.19

Expenses:

Brittany Schuurman	Casino Meals	\$	56.46
Meghan Koster	Casino Meals	\$	29.01
Jenna Hillmer	HWCP 2019	\$	250.00
Megan Petryshen	HWCP 2019	\$	100.00
Megan Petryshen	Casino Meals	\$	48.04
Little Hamlet Greenhouse	School Flowers	\$	283.14
Jenni Williams	HWCP 2019	\$	356.54
Fershell Brunen	HWCP 2019	\$	150.00
Jennifer Wright	HWCP 2019	\$	171.00
Crystal Wood	Parent Council Brochu	\$	53.02
Alison Price	Flower Watering	\$	75.00
Alison Price	Flower Watering	\$	100.00
Alison Price	Flower Watering	\$	100.00
Total Expenses:		\$	1,772.21

Total Activity During The Year: \$ 1,802.98

Closing Bank Balance December 23, 2020: \$ 44,506.91

Fort Assiniboine School Parents Society
Breakdown of Income and Expenses - Casino Account
Jan. 1 - Dec. 31/2020

Opening Balance					\$8,871.56
Revenue:					
Bank Interest	Jan.	\$	-		
	Feb.	\$	-		
	March	\$	-		
	Apr	\$	-		
	May	\$	-		
	Jun	\$	0.58		
	July	\$	0.91		
	Aug	\$	0.59		
	Sept	\$	0.59		
	Oct	\$	0.57		
	Nov	\$	0.59		
	Dec	\$	0.57		
Total Bank Interest				\$	4.40
Alberta Gaming and Liquor				\$	28,346.86
Gamehost				\$	2,400.44
Total Income:					\$ 30,751.70
Expenses:					
Mileage - Jenni Williams		\$	500.00		
Mileage - Randy Schuurman		\$	500.00		
Mileage - Noreen Alkestrup		\$	500.00		
Rooms - Clearwater		\$	1,948.92		
Casino Advisor		\$	1,222.20		
Casino Advisor		\$	578.00		
Meals - Clearwater Café		\$	600.24		
Total Casino Expenses		\$	5,849.36		
Travel		\$	4,096.57		
Promotional		\$	11.94		
Equipment		\$	3,258.92		
Resource Materials		\$	614.13		
Wages/Presentations		\$	1,540.00		
Special Program Supports		\$	358.86		
Total Fort Assiniboine School		\$	9,880.42		
Total Expenses:					\$ 15,729.78
Total Activity During The Year:					\$ 15,021.92
Closing Bank Balance December 31, 2020:					\$23,893.48