**Meeting Minutes**

**Wednesday January 17, 2024**

**Fort Assiniboine School Parent’s Society**

**Attendance:**

Jenny Kuelken, Megan Petryshen, Meghan Koster, Michyla Kerr, Danielle Calahasen

**Call to Order:**

Meghan Koster calls the meeting to order at 1:05pm; Secretary Megan Petryshen recorded the minutes.

**Approval of Agenda:**

* Jenny Kuelken would like to add Toonies for Tummies to New Business. Meghan Koster moves to accept the agenda as amended. Megan Petryshen seconded. All in favor. Motion carried.

**Approval of the Minutes:**

* Jenny Kuelken moves to accept the minutes from November 27, 2023, as presented. Michyla Kerr seconded. All in favour. Motion carried.

**Treasurer Report:**

* Casino Account Balance December 23, 2023, $41450.04
* General Account Balance December 23, 2023, $31298.35
* Jenny Kuelken will send our financial reports to the auditor.
* Meghan Koster makes a motion to purchase a $25.00 Flower Shoppe gift card for Joseph S. Greilach as a thank you for auditing out books. Megan Petryshen seconded. All in favor. Motion carried.
* The AGLC year end report was submitted, and the Alberta Registries year end report was also submitted.

**Old Business**

Outdoor Classroom:

* We did not receive the CFEP Grant for our outdoor classroom. There was a lot of great applications and ours just wasn’t chosen this time.
* Jenny Kuelken is going to email Tracy Tyreman again about the concrete prep reimbursement.

**New Business**

Hot Lunch:

* Our next hot lunch will be January 25, 2024, and we will be serving spaghetti and garlic bread.

Grants:

* Jenny Kuelken applied for a PHE, Physical, Heath and Education grant in August 2023 but we also did not receive that grant.
* Jenny Kuelken applied for the Fortis Save Energy: Green Up Grant for $1000.00 and we received that one. We will use that money to go towards a new recycling center at the school.
* Jenny Kuelken applied for the Walmart Grant, and we received $1000.00 from that. Danielle Calahasen will talk with Nicola Kostelyk about seeing what we can purchase in the kitchen for the breakfast program to use up the grant money.
* Jenny Kuelken applied for a Blue Cross Built Together Grant, and we did not receive that one.
* Jenny Kuelken applied to Pembina West Coop for pies for PIE Day and school and we are still waiting to hear back about that one.

Pembina West COOP Non-Profit Discount Program:

* Jenny will apply for this program which will give us 10% off items purchased at the Pembina West COOP grocery store.

Donation: Noreen Alkestrup:

* Sadly, Noreen Alkestrup’s house was destroyed by a fire right after Christmas. She has been one of the volunteers to volunteer for our casino fundraiser every year she can. We decided to donate $100.00 to her and her family on behalf of the Fort Assiniboine School Parent’s Society.

Meeting With Woodlands:

* We met with Woodlands County in December requesting funds for our breakfast program. There has been no official word from Woodlands about the request, but we hope to hear soon.

Next Fundraiser:

* We have decided our next fundraiser will be the Little Cesars Pizza Fundraiser. Megan Petryshen will get that going within the next few weeks.

Toonies For Tummies:

* Barrhead Freson Bros. grocery store contacted the school, and the Fort Assiniboine School has been selected to receive the funds from their Toonies For Tummies campaign. They collect donations in store for the school’s nutrition program and Freson Bros. will match funds raised up to $5000.00. Once more information becomes available, we will spread the word.

Garbage Can Invoice:

* We were given an invoice from the school, from Pembina Hills for one of the garbage cans out by the outdoor classroom. There are 3 garbage cans out there and we feel there is no need for that many garbage cans. Parent Society will not be paying the invoice for the garbage can.

Funding Request:

* We have received no funding requests from the school.

**Cheque Signing**

Casino Account Cheques

Casino Account E-Transfers

General Account Cheques

General Account E-Transfers

* November 27, 2023, $17.61 Meghan Koster hot lunch reimbursement
* December 11, 2023, $87.45 Jenny Kuelken hot lunch and canteen reimbursement, recycle bins
* December 11, 2023, $288.35 Casino Account concession adjustment from casino 2023
* December 19, 2023, $322.79 Jenny Kuelken canteen reimbursement, xmas raffle and bake sale supplies
* January 4, 2024, $100.00 Noreen Alkestrup donation
* January 13, 2024, $119.11 Jenny Kuelken hot lunch & ice cream sales reimbursement
* January 17, 2024, $125.00 Jenna Hillmer Highway Clean Up vouchers 35, 36, 37
* January 17, 2024, $25.20 Megan Petryshen raffle tickets reimbursement
* Jenny Kuelken makes a motion to approve the above payments out of the general account and casino account. Megan Petryshen seconded. All in favour. Motion carried.

**Next Meeting will be our AGM:**  Wednesday February 28, 2024, at 1:00 p.m.

**Adjourn:** 2:41 pm

Approved on:

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Secretary Signature